



APPLICATION FOR EMPLOYMENT

PERSONAL

Date: ___ / ___ / ___

Full Name: _____
Mailing Address: _____
City, State, Zip Code _____

Telephone Number (s) _____
Physical Address (if different than mailing) _____
City, State, Zip Code _____

EMPLOYMENT DESIRED

Position(s) applying for: _____ How did you hear of this position?: _____

Do you have any friends or relatives who work for Truckee Tahoe Lumber Company? YES NO
If Yes, Name _____ Relationship _____ Name _____ Relationship _____

Have you ever applied or worked for Truckee-Tahoe Lumber Company before? YES NO If yes, when? _____

Are you at least 18 years of age? YES NO (If No, can you furnish a work permit?) YES NO

If hired, can you present written evidence of your legal right to live and work in the USA? YES NO

Are you able to perform the essential functions of the position that you are applying for, with or without reasonable accommodation? YES NO If no, describe the functions that cannot be performed: _____

EDUCATION

Circle the highest grade completed in school:

High School Year Completed _____
College Year Completed _____

Name of school attended _____
Name of school attended _____

DRIVING EXPERIENCE

LICENSE:

State: _____ Type: _____
Number: _____
Expires: _____

ACCIDENT RECORD:

Last Accident _____
Date: _____ Fatalities: Yes No
Nature: _____ Injuries: Yes No

EXPERIENCE:

Type(s) of Equipment (Van, Flat Bed, Delivery Truck, etc.)	Class (A, B, C)	Dates: From	To
_____	_____	_____	_____
_____	_____	_____	_____

Types of Forklifts: _____

TRAFFIC CONVICTIONS (Other Than Parking Violations):

Location: _____ Date: _____ Charge _____ Penalty: _____
Location: _____ Date: _____ Charge _____ Penalty: _____

EMPLOYMENT HISTORY

List all employers, beginning with the most recent:

1. Employer: _____	From mo/yr _____	To mo/yr _____
Dates of Employment: _____		
Position Held: _____		
Phone: _____	Supervisor: _____	
Address: _____	_____	_____
Street or P.O. Box	City	State
		Zip Code
Duties: _____		
Reason for Leaving: _____		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

2. Employer: _____	From mo/yr _____	To mo/yr _____
Dates of Employment: _____		
Position Held: _____		
Phone: _____	Supervisor: _____	
Address: _____	_____	_____
Street or P.O. Box	City	State
		Zip Code
Duties: _____		
Reason for Leaving: _____		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

3. Employer: _____	From mo/yr _____	To mo/yr _____
Dates of Employment: _____		
Position Held: _____		
Phone: _____	Supervisor: _____	
Address: _____	_____	_____
Street or P.O. Box	City	State
		Zip Code
Duties: _____		
Reason for Leaving: _____		May we contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No

Why do you think we should hire you?

REFERENCES

Name	City, St.	Telephone	Occupation	Years Known

Truckee-Tahoe Lumber Company is an Equal Opportunity Employer.
Its employees are employed on an at-will basis and therefore, employment is not for any specific period of time.

I authorize all previous employers to furnish Truckee-Tahoe Lumber Company, to the extent permitted by the Fair Credit Reporting Act revised July 1999, my record, the reason for leaving and all information they have concerning me, and I release them and Truckee-Tahoe Lumber Company from all liability for any damage arising from such investigation.

By signing this application, I authorize Truckee-Tahoe Lumber Company to make investigations which are job and business related, and I indicate my awareness that false statements or failures to disclose information may be sufficient to disqualify me for employment, or if employed, may result in my dismissal.

Signature of Applicant

Date

NOTICE TO APPLICANTS

TRUCKEE-TAHOE LUMBER COMPANY'S DRUG & ALCOHOL SCREENING AND SEARCHING POLICY

Truckee-Tahoe Lumber Company ("TTL") has a Drug-Free Workplace Program.

TTL has a vital interest in maintaining safe, healthful and efficient working conditions for its employees. Using or being under the influence of drugs and/or alcohol on the job may pose serious safety and health risks not only for the user but, to the public and all those who work with the user. The possession, use or sale of an illegal drug or controlled substance may also pose unacceptable risks to safe, healthful and efficient operations.

To meet this compelling interest:

- 1) Applicants, for any position at TTL, who wish to be considered for employment must understand and must agree to submit to pre-employment drug and alcohol screenings. Applicants testing "positive" for drugs and/or alcohol shall have their conditional employment offer immediately rescinded, no matter how qualified they might otherwise appear to be.
- 2) Any employee who is involved in a work related accident will be subject to a drug / alcohol test immediately following the accident. In addition, should there be a "Reasonable Suspicion of Drug and Alcohol" during work hours, the employee will be subject to a drug test immediately. Anyone testing "positive" for drugs and/or alcohol will be subject to disciplinary action up to and including termination..
- 3) Applicants who wish to be considered for employment or for reassignment as TTL as a Delivery Truck Driver will be subject to a DOT drug and alcohol testing as part of their pre-employment screening. A driver-applicant shall not be allowed to perform as a driver unless TTL has a verified negative controlled substances test result from the MRO for the driver-applicant.
- 4) Applicants further understands and agree to release Truckee-Tahoe Lumber Company, its directors, officers, agents, employees, parents, subsidiaries and affiliated concerns from any and all liability, claims, demands, damages and causes of action of every kind and nature arising out of or resulting from or in connection with submitting to drug and alcohol screenings or searches and any decision concerning employment made by Truckee-Tahoe Lumber Company in whole or in part, based upon the results of drug and alcohol screening.

**ANY APPLICANT WHO IS UNWILLING TO AGREE TO THIS POLICY IS DISCOURAGED FROM APPLYING
FOR EMPLOYMENT WITH TRUCKEE-TAHOE LUMBER COMPANY.**

Refusal of an applicant to agree to drug and alcohol screening or search at this time, does not preclude him/her from applying for employment with Truckee-Tahoe Lumber Company at a future date.

Additionally, a positive test does not preclude an applicant from reapplying at some future time.

Full Name of the Applicant

Signature of the Applicant

Date