



**TRUCKEE TAHOE  
LUMBER COMPANY**

## **COUNTER SALES REPRESENTATIVE**

### **Year-Round Position Truckee, CA**

**Truckee-Tahoe Lumber Company, an 86 year old company, is seeking a motivated Counter Sales Representative with a friendly personality, patience, the ability to work well with customers in both face-to-face and phone communications, and a team player attitude.**

**Under the supervision of the Truckee Counter Sales Manager,  
the Counter Sales Representative handles:**

- Greeting customers, answering phones, and responding to inquiries**
- Developing and maintaining customer relations**
- Processing lumberyard orders**
- Processing orders and returns**
- Assisting with inventory control**
- Rotating stock**
- Providing store security**

#### **Experience Level:**

**Customer service or retail sales experience  
Lumber sales experience is a plus  
Basic computer skills**

#### **Additional Requirements:**

- Must be able to lift/carry and push/pull up to 50 pounds and to reach overhead frequently**
- Must have a High School education or equivalent**
- Must be over 18 years of age**
- Must be able to work Saturdays from April/May through late November.**

#### **Compensation:**

**40 Hours a Week – 16.50 per hour plus eligible for benefits  
Health benefits, 401K, Paid Time Off (including sick pay), Extended Time Off,  
Holiday Pay**

**If interested, please apply on-line at [www.ttlco.com](http://www.ttlco.com)**

**Truckee-Tahoe Lumber Company is an Equal Opportunity Employer.**