



**TRUCKEE TAHOE
LUMBER COMPANY**

LUMBER YARD CUSTOMER SERVICE REPRESENTATIVE

TRUCKEE YARD

SEASONAL

(Thru mid-December, approximately)

Truckee-Tahoe Lumber Company is seeking a hard-working Yard Customer Service Representative with a positive and friendly attitude, a welcoming personality, patience, and the ability to work well face-to-face with customers. This is a seasonal position with the potential of becoming a full-time year round opportunity.

Under the supervision of the Truckee Lumberyard Foreman, the Yard Customer Service Representative will be responsible for:

- **Loading and pulling lumber as well various building materials for customers**
- **Answering questions regarding products**
- **Stocking materials**
- **Operating a forklift safely and accurately**
- **Ensuring maintenance of the lumberyard**

Experience Level:

Customer Service

Some building materials knowledge helpful

Some forklift experience helpful

Additional Requirements:

- **Able to lift/carry and push/pull up to 100 pounds and to reach overhead frequently**
 - **Must have a High School education or equivalent**
 - **Must be over 18 years of age**
- **Must be willing to work some Saturdays (on rotation basis)**

Compensation:

40 hours/week - Hourly rate based on experience

Medical Insurance Benefits, 401K, Paid Time Off

If you are a current employee and interested in applying for this position, please fill out an application and submit it to lynnep@ttlco.com or bring it to the HR office

Truckee-Tahoe Lumber Company is an Equal Opportunity Employer.