



**TRUCKEE TAHOE  
LUMBER COMPANY**

## **YARD CUSTOMER SERVICE REPRESENTATIVE**

**RENO/SPARKS NEVADA**

**FULL-TIME YEAR-ROUND OPPORTUNITY**

Truckee-Tahoe Lumber Company, an 85 year old company, is seeking a hard-working Yard Customer Service Representative with a positive and friendly attitude, a welcoming personality, patience, and the ability to work well face-to-face with customers.

Under the supervision of the Truckee Lumberyard Supervisor, the Yard Customer Service Representative will be responsible for:

- Loading and pulling lumber as well various building materials for customers
- Answering questions regarding products
- Stocking materials
- Operating a forklift safely and accurately
- Ensuring maintenance of the lumberyard

**Experience Level:**

**Customer Service**

**Some building materials knowledge helpful**

**Some forklift experience helpful**

**Additional Requirements:**

- Able to lift/carry and push/pull up to 100 pounds and to reach overhead frequently
  - Must have a High School education or equivalent
    - Must be over 18 years of age
  - Must be willing to work some Saturdays (on a rotation basis)

**Compensation:**

**40 hours/week - Hourly rate based on experience**

**Health Insurance Benefits, 401K, Paid Time Off, Extended Time Off, Holiday Pay**

**Truckee-Tahoe Lumber Company is an Equal Opportunity Employer.**

**Please fill out an application on our website at [www.ttlco.com](http://www.ttlco.com) if you are interested in this position**

